



UNITED STATES MARINE CORPS
HEADQUARTERS AND SERVICE BATTALION
FLEET MARINE FORCE, ATLANTIC
MARINE FORCES COMMAND
MARINE FORCES NORTHERN COMMAND
1775 FORRESTAL DRIVE
NORFOLK, VIRGINIA 23551-2400

IN REPLY REFER TO:
1330
SECTION

FIRST ENDORSEMENT on **MSgt Green's** AA Form 1330 of **30 Nov 22**

From: Operations Officer, Marine Forces Command
To: Commanding Officer, Headquarters and Service, Marine Forces Command,
Marine forces Northern Command

Subj: REQUEST AUTHORIZATION FOR PARTICIPATION IN THE SKILLBRIDGE PROGRAM
IN CASE OF **MASTER SERGEANT MARINE B. GREEN 1234567890/0111** USMC

1. **Master Sergeant Marine Green** is authorized to participate in an internship under the DoD Skillbridge Program with **Microsoft Software Systems Academy**.
2. If selected, the program will begin on **11 January 2023** and end on **10 July 2023**. The cohort will take place in **Virginia Beach, VA**.
3. I have verified **Master Sergeant Marine Green** has satisfied all requirements for this program.
4. The point of contact on this matter is the **Operations Officer, Major Benson W. Payne**, at **first.m.last@usmc.mil** or **(757) 555-5555**.

B. W. PAYNE